



# MENKE EXCAVATING, LLC

## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Date Available: \_\_\_\_\_ Desired Salary:\$ \_\_\_\_\_

Position Applied for: \_\_\_\_\_

Are you a citizen of the United States? YES  NO  If no, are you authorized to work in the U.S.? YES  NO

Have you ever been convicted of a felony? YES  NO

If yes, explain: \_\_\_\_\_

### Education

Please write the highest grade completed: Grade School: \_\_\_\_\_ College: \_\_\_\_\_ Post Graduate: \_\_\_\_\_

### License

License Held: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Driver's License State & #: \_\_\_\_\_

### Driving Experience

Class of Equipment	Dates From	Date To
Straight Truck		
Tractor & Semi-Trailer		
Tractor & Two Trailers		
Tractor & Triple Trailers		
Dump Truck		
End Dump		

Have you ever been denied a license, permit or privilege to operate a motor vehicle?  Yes  NO

Has any license, permit or privilege ever been suspended or revoked?  Yes  NO

Is there any reason you might be unable to perform the functions of the job for which you have applied?  Yes  NO

If the answers to any questions listed above are "Yes", give details. \_\_\_\_\_

## References

Please list two professional references.

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

## Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

**Emergency Contact**

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge.*

*I agree to furnish such additional information and complete such examinations as may be required to complete my application file including but not limited to; drivers license information, DOT Medical Examiners certificates and drug and alcohol testing.*

*It is agreed and understood that Menke Excavating LLC or his agents may investigate the applicant's background to obtain any and all information related to applicant's driving record and license held.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. It is agreed and understood that if qualified and hired, I may be on a probationary period during which time I may be disqualified without reason.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_